

Safety Meeting Agenda
November 14, 2018

The following individuals attended the November 14th meeting: Darryl Betts, Tony Colemire, Bill Meiser, Sheri Moyer, Dion Mumma, Mike Ralph, Dee Reitze, Cliff Smith, and Heidi Zula

Dee Reitze will contact Dr. Hunter to see who he would like to add to the committee in place of the vacancy created by Luke Copenhaver.

Reviewed the new fire drill policy with the committee that DCEMA has put in to place. We are now required to contact the Dauphin County non-emergency line prior to performing a fire drill and give them the required information pertaining to our accounts.

Bill reviewed the Act 44 grant and notified the committee members that the state received and approved part A of the grant. Part A is a request for safety items that the district would like to purchase. We were approved, but Dr. Suski will need to get the signatures needed to continue the process. The deadline for this is November 30th. If granted approval of both A & B, the district will receive the grant money in the near future.

The district was approved for safety funding of \$25,000.00 to purchase county radios for each school. These radios will remain with either the Principal or in the office for direct contact with County Emergency personnel.

Bill informed us that the TMI drill is scheduled for Tuesday, May 7th, 2019. At this time, we do not know which schools will need to participate and/or to what degree the drill will be performed, however we will take part as normal. More information is forthcoming.

The next lockdown drill will require the district to do a partial evacuation, so we will be sending out notification of such.

Dion Mumma and Darryl Betts will work together on getting out monthly safety prevention tips. These tips will be sent out via email, posting signs and/or posters in each building to help everyone be mindful of their surroundings.

Winter is upon us, so Darryl went to each building and refreshed the custodial staff on how to properly operate a snow blower and salt spreader. Marc Lanza, head grounds keeper has ensured all the equipment was serviced and is now in place and ready for inclement weather.

Bill Meiser would like to hold an annual Right to Know training district wide for staff. The Right to Know training would help everyone how to read and understand Material Safety Data Sheets.

Darryl is requesting the purchase of metal first aid kits for the Operations Department. Dee will research and find the most suitable for our departments, along with making sure each district vehicle has one.

Sheri Moyer suggested AED training for the office staff. Although the AED's tell you step by step what to do in case of an emergency, it would be nice for all to know how they operate and where they are. Dee Reitzl will talk with Dr. Hunter to coordinate.

Dion Mumma purchased "stop the bleeding" kits in case of an emergency. The kits will fit inside the AED cases, so if approval is given, this will be where they are placed.

Heidi Zula noted there was 1 medical claim submitted; maintenance employee cut himself with hedge trimmers, and 1 loss claim file submitted. All in all, according to Heidi and our UPMC rep, we are doing very well with keeping claims to a minimum.

Meeting ended at 10:25 A.M.

Next meeting is scheduled for Wednesday, December 12th, 9:30 in the Large Conference Room (Room 134) of the HS. A building tour will follow.