

**SAFETY & SECURITY MEETING**  
**December 20, 2022**  
**Fink Elementary**

- ❖ Meeting started by Mr. Fox at 9:38 am, after the Fink Fire drill, with the following members present: Randy Fox, Kevin Cook, Michael Moore, Michael Ralph, Chief Visconti, Brenda Fry
- ❖ Minutes were reviewed for November 9, 2022 Safety & Security Meeting
  - Randy Fox made a motion to approve the minutes
  - 2<sup>nd</sup> by Kevin Cook
- ❖ Chief Visconti
  - No trespassing signs – Blue Raider Lane – Field #14
    - Chief verified with Lower Swatara Township Public Works Director, Scott Washinger, that they do have No Trespassing signs
    - Scott Washinger to meet with school district personnel as to where signs are to be posted
- ❖ Old Business
  - GM & GM2 Keys for Lower Swatara Police Department
    - Michael Moore to have 8 GM & 8 GM2 keys made and taken to Lower Swatara Police Department by end of work day December 20, 2022
- ❖ New Business
  - Building Site Safety Assessments
    - Assessment is currently underway
  - Building Entry Procedures/Visitor Management
    - Working on process of letting the public in to a school building
  - Short/Medium/Long Term Safety Planning
- ❖ Reports from Committee members
  - Nothing to report currently
- ❖ Workman's Compensation – Tianna Carter
  - 2 Worker's Compensation reports recently submitted
    - Just claims at this point
    - No medical treatment sought
- ❖ Meeting was adjourned at 9:52 am